



# EMPLOYEE DIRECT DEPOSIT AUTHORIZATION FORM

Complete and mail/fax  
to:

ClearPoint Payroll  
Corporation  
P.O. Box 1355  
Elk Grove, CA 95759  
Fax: (866) 377-4200

I authorize my employer, \_\_\_\_\_ (company/organization's name), and its agents, including financial institutions, to initiate electronic entries, and if necessary, debit entries and adjustments for any credit entries in error to my checking and/or savings accounts listed below. This authorization will remain in effect until I have informed my employer in writing that I wish to cancel it and my employer has reasonable time to effect such cancellation. I have read and agree to "Notice of Responsibility" on the preceding page.

Employee Name: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Employee's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ACCOUNT ONE:

|                         |   |          |  |                          |         |  |                          |  |  |    |                      |            |                      |  |   |
|-------------------------|---|----------|--|--------------------------|---------|--|--------------------------|--|--|----|----------------------|------------|----------------------|--|---|
| Bank Name:              |   |          |  |                          |         |  |                          |  |  |    |                      |            |                      |  |   |
| Routing Transit         | ⌚ |          |  |                          |         |  |                          |  |  |    | ⌚                    | (9 Digits) |                      |  |   |
| Account No.:            |   |          |  |                          |         |  |                          |  |  |    |                      |            |                      |  | ■ |
| Account Type:           |   | Checking |  | <input type="checkbox"/> | Savings |  | <input type="checkbox"/> |  |  |    |                      |            |                      |  |   |
| Amount for this Account |   |          |  |                          |         |  |                          |  |  | \$ | <input type="text"/> | Or %       | <input type="text"/> |  |   |

## ACCOUNT TWO: (\* If this is the last account, please enter "Remainder" for the Amount)

|                         |   |          |  |                          |         |  |                          |  |  |    |                      |            |                      |  |   |
|-------------------------|---|----------|--|--------------------------|---------|--|--------------------------|--|--|----|----------------------|------------|----------------------|--|---|
| Bank Name:              |   |          |  |                          |         |  |                          |  |  |    |                      |            |                      |  |   |
| Routing Transit         | ⌚ |          |  |                          |         |  |                          |  |  |    | ⌚                    | (9 Digits) |                      |  |   |
| Account No.:            |   |          |  |                          |         |  |                          |  |  |    |                      |            |                      |  | ■ |
| Account Type:           |   | Checking |  | <input type="checkbox"/> | Savings |  | <input type="checkbox"/> |  |  |    |                      |            |                      |  |   |
| Amount for this Account |   |          |  |                          |         |  |                          |  |  | \$ | <input type="text"/> | Or %       | <input type="text"/> |  |   |

## ACCOUNT THREE: (\* If this is the last account, please enter "Remainder" for the Amount)

|                         |   |          |  |                          |         |  |                          |  |  |    |                      |            |                      |  |   |
|-------------------------|---|----------|--|--------------------------|---------|--|--------------------------|--|--|----|----------------------|------------|----------------------|--|---|
| Bank Name:              |   |          |  |                          |         |  |                          |  |  |    |                      |            |                      |  |   |
| Routing Transit         | ⌚ |          |  |                          |         |  |                          |  |  |    | ⌚                    | (9 Digits) |                      |  |   |
| Account No.:            |   |          |  |                          |         |  |                          |  |  |    |                      |            |                      |  | ■ |
| Account Type:           |   | Checking |  | <input type="checkbox"/> | Savings |  | <input type="checkbox"/> |  |  |    |                      |            |                      |  |   |
| Amount for this Account |   |          |  |                          |         |  |                          |  |  | \$ | <input type="text"/> | Or %       | <input type="text"/> |  |   |